BYOD Policy

Mount Lilydale Mercy College (MLMC) is committed to supporting the Catholic Education Office Melbourne (CEOM) vision for student learning in the digital age. The vision for learning at MLMC is not only about making the content relevant, rigorous and authentic but also about how digital technologies can be used to enhance student experiences in:

- personalising their learning;
- critical, creative and reflective thinking;
- approaches to problem solving;
- knowledge creation and management;
- communication and collaboration within local and global communities;
- motivation and learner expectations;
- assessment for, of and as learning.

Students will also get a Google educational account to seamlessly access the Google suite of tools, Google Apps for Education (known as GAFE), which are endorsed and supported by CEOM. These tools will be used to encourage thinking, research, collaboration, planning, communication and design.

Students in Years 11 and 12 in 2015 will have the option of participating in this new learning environment by bringing their own device to the College.

This document explains the requirements of BYOD program and includes an agreement form.

What is BYOD?
BYOD stands for “Bring Your Own Device.”

For the purposes of BYOD, “Device” means a privately owned wireless and/or portable electronic piece of equipment that includes laptops, netbooks, tablets/slates.

Students who have personal technology devices and wish to bring them to the College to use them for educational purposes can do so provided certain conditions are met.

1. The students and parents read and sign the Acceptable Use Policy for Electronic Resources.

2. The device meets the mandatory requirements for connecting to the College network. This includes:
a. The device must have wireless connectivity. Devices will not be able to connect through an Ethernet cable. Students must access the Internet through the College’s filtering system and as such the device must not have 3G or 4G connectivity.

b. The device needs to be a tablet or laptop - no phones.

c. Current virus protection for the device is required. Any device without antivirus protection will not be connected. The device must also have Chrome browser installed.

d. The operating system (OS) of the device is one listed below:
   i. Windows 7 and above with latest service pack;
   ii. OS X and above;
   iii. iOS 7 and above.

e. Due to our Internet proxy requirements, Android devices will not be supported.

3. ALL BYOD devices will be able to access the Internet, GAFE, Library services and print to College owned printers.

4. Students will be able to receive some software support and minimal hardware support from the IT HelpDesk. The IT HelpDesk is under no obligation to fix or correct software problems caused by malware or student use. A service fee maybe charged if the IT HelpDesk needs to perform extensive software support.

5. The IT HelpDesk has the right to remove and/or prevent a BYOD device from connecting to the College network if they have formed the view that the mandatory requirements are NOT being met.

Safe and Responsible Use

1. Students using electronic devices agree to use them in such a manner as to protect the privacy of other students, staff and visitors to MLMC as outlined in the Acceptable Use Policy for Electronic Resources.

2. To protect students from undesirable content and to adhere with compliance requirements:
   ● the College reserves the right to inspect a student’s personal device if there is reason to believe that the student has violated any policies, procedures or College rules;
   ● website filters operate at College;
   ● learning activities will be supervised;
   ● email and chat sessions will be archived and occasionally searched.
3. Students should always carry their devices in a protective case.

4. Students are to be aware that teachers may prohibit, restrict or regulate the use of devices as they deem necessary.

5. Use of the devices is for educational purposes only and students may not play games in class unless given permission by the teacher.

Security
1. When not in use, devices should be kept secure and out of sight, locked in the student’s locker.

2. The College is not responsible for the theft of a device, nor are they responsible for any damage done to the device while at the College.

3. Any time a theft occurs, the student should contact the IT HelpDesk to lodge an incident report.

4. All personal devices will be identified via the College’s device management system.

Inappropriate use
1. Students must adhere to the Acceptable Use Policy for Electronic Resources. Violations of any College policies, administrative procedures or College rules involving a student’s personally owned device may result in the loss of use of the device at the College and/or disciplinary action.

2. Failure to comply with these guidelines may result in disciplinary actions as listed in the Acceptable Use Policy for Electronic Resources.

AGREEMENT

Student to Complete
I, ______________________ have read, understood and agree to abide by the rules as specified in the BYOD Policy.

Signed: ____________________________ Date: ______________

Parent/Guardian to Complete
I, ______________________ have read, discussed with my child and agree to abide by the rules as specified in the BYOD Policy.

Signed: ____________________________ Date: ______________