Creating a new Parent/Guardian – from a student’s iPad

Start by making sure you are on the font cover or home screen. Tap the home icon in the bottom left corner. Then:

1. Tap the “About Me” button
2. Tap the “Parents” button
3. Tap the “+ Add New” button

A new screen will pop up (see below)

You need to fill in all the red boxes before the done button is enabled. Please keep your “Parent Access Code” to yourself.

So now you are ready to log into the parent app. You will need your child’s login name and your “Parent Access Code” to login.
Creating a new Parent/Guardian – from the web portal
Using a web browser goto http://mtlilydale.app4.ws/

Select the “Parent Login”

The click the “Click Here” to create a new parent guardian record. Enter your students username (eg: 16fbueller) and password (M$....... ) and create your parent passcode (please keep the passcode a secret).

Enter the remaining information and you are now set up.