Camps, Sports & Excursions Fund (CSEF) – Replacing EMA

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. Payment can also be made to a student 16 or older and is either the holder of a valid concession card (e.g. a Youth Allowance Health Care Card) in their own name or the parent/legal guardian has a valid concession card. The allowance is paid directly to the school and will be automatically credited to your school fee account. This allowance is to be allocated towards expenses relating to camps/retreats, incursions & excursions for the benefit of your child. The CSEF is an annual payment to the school for students aged between 5 and 18 years inclusive. This amounts to:

- $125.00 for Primary school students
- $225.00 for Secondary school students (This amount will automatically be credited to your school fee account)

To be eligible for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

on the first day of Term two (13 April 2015), or; on the first day of Term three (13 July 2015);

a. Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be the holder of a Veterans Affairs Gold Card or be an eligible Centrelink Health Care (HCC) or Pensioner Concession Card (PCC) holder, OR
b. Be a temporary foster parent, and;
c. Submit an application to the school by the 26 June 2015.

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of the (a) or (b) above.

CSEF application forms are attached to this newsletter or available to download from our College Website www.mlmc.vic.edu.au and can be found under MLMC Parent News, Finance Information.

Parents must lodge a CSEF application form at the College, with a PHOTOCOPY of your Health Care, Pension or student Youth Allowance Card to Margaret Kirkwood, Finance Department, by 26 June 2015 to be considered.

NO LATE APPLICATIONS CAN BE ACCEPTED.

For more information about the CSEF visit www.education.vic.gov.au/csef
CSEF Application Form

School REF ID

Parent/legal guardian details

Surname ____________________________________________

First name ________________________________________

Address __________________________________________

Town/suburb __________________________ State________ Postcode_______

Contact number____________________________________

Centrelink pensioner concession OR Health care card number (CRN)

☐ ☐ ☐ ☐ - ☐ ☐ ☐ ☐ - ☐ ☐ ☐ ☐ OR

☐ Foster parent* OR ☐ Veterans affairs pensioner

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

Student details

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<tr>
<th>Child’s surname</th>
<th>Child’s first name</th>
<th>Student ID</th>
<th>Date of birth (dd/mm/yyyy)</th>
<th>Year level</th>
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I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (the department) to provide the results of that enquiry to DET.

I understand that:

• the department will use information I have provided to the DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to the DET personal information including my name, address, payment and concession card type and status.

• this consent, once signed, remains valid unless I withdraw it by contacting the school or the department.

• I can obtain proof of my circumstances/details from the department and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.

• if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.

• Some personal information may be disclosed to the Victorian Department of Health and Human Services, for the purpose of evaluation and monitoring of concession card services.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child’s school.

Signature of applicant_________________________________________ Date __ / __ / ___
CSEF eligibility
Below is the criteria used to determine a student’s eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 - Eligibility
To be eligible for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:
• on the first day of Term two, or;
• on the first day of Term three;
1. Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
2. Be a temporary foster parent, and;
3. Submit an application to the school by the due date.
Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above

Criteria 2 - Be of school age and attend school in Victoria
School is compulsory for all Victorian children aged between six and 17 years of age inclusive.
For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.
CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Eligibility Date
CSEF eligibility will be subject to the parent/legal guardian’s concession card being successfully validated with Centrelink on the first day of either term two (13 April 2015) or term three (13 July 2015).

Payment amounts
CSEF payment amount
The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.
• Primary school student rate: $125 per year.
• Secondary school student rate: $225 per year.
For ungraded students, the rate payable is determined by the student’s date of birth. For more information, see: www.education.vic.gov.au/csef

How to complete the application form
NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN
1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
   Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your Centrelink card - unless you are claiming as a Foster Parent or Veterans Affairs Pensioner. You will also need to provide your Centrelink card to the school.
   If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, tick the appropriate box. In this case, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
   The CSEF payment is paid directly to your child’s school and will be allocated by the school towards camps, sports and/or excursion costs for your child.
2. Complete the STUDENT/S DETAILS section for students at this school.
   - enter SURNAME AND FIRST NAMES in full.
   - enter the DATE OF BIRTH e.g. 15/09/2008.
   - enter the YEAR LEVEL, unless the student is ungraded, e.g. attending a Special School or language Centre, then enter ‘UNGRADED’ in the YEAR LEVEL column.
3. Sign and date the form and return it to the school office.

CSEF payments cannot be claimed retrospectively for prior years.
Queries relating to CSEF eligibility and payments should be directed to the school.

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