2015 VISUAL ART EQUIPMENT HIRE FORM

Dear Parent/Guardian

The Art Department offers the loan of specialist equipment to VISUAL ARTS STUDENTS outside of school hours. You should not feel compelled to allow your child to borrow if you feel they are unwilling to manage such a responsibility. Children may use DSLR or video cameras from home rather than taking on unnecessary additional responsibility.

At the VCE level off site photo shoots are common practice. The schools insurance however does not cover any equipment once it leaves the property.

If you give permission for the loan arrangement to proceed, we require that you sign this form accepting liability for the equipment should it be damaged or lost during the period of that loan. Our cameras kits range from $600 - $2000 in value. The equipment will be checked to ensure it is in good working order before loaning. Children must provide their own SD card.

**The equipment is only for overnight, or over weekend hire and must be returned at the start of the very next school day** to allow classes to access the equipment during class times. If the equipment is not returned on time children will not be permitted to borrow items again as classes are heavily dependent on this equipment being available daily.

Thank you for your cooperation.

Ben Brice
The Arts - Faculty Leader

Brian Hawthorne
Deputy Principal – Studies

STUDENT NAME: …………………………………………………………………………………………………...

STUDENT SCHOOL ID NO: ……………………………………………………………………………………………...

I …………………………………………………………. (student) am aware of the conditions of loan and I understand that it is my responsibility to collect and return the equipment in the condition that it was borrowed to the Visual Arts Technician on Monday morning before school.

I acknowledge that I am not permitted to leave class to collect or return equipment.

STUDENT SIGNATURE: …………………………………………………………………………………………………...

I ………………………………………………………… (parent) agree with the following conditions:

I take responsibility for the safety of that equipment and to pay for the repair if damage occurs or if lost, to pay for the replacement cost.

I understand that the equipment is to be returned by the start of the arranged day.

PARENT NAME: ………………………………………… PARENT SIGNATURE: ………………………………………

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