18 September 2015

Dear Parents and Guardians

Mount Lilydale Mercy College is committed to supporting the Catholic Education Melbourne vision for Contemporary student learning in the digital age. The vision for learning at Mount Lilydale Mercy College is not only about making the content relevant, rigorous and authentic but also about how digital technologies can be used to enhance student experiences in:

- personalising their learning
- critical, creative and reflective thinking
- approaches to problem solving
- knowledge creation and management
- communication and collaboration within local and global communities
- motivation and learner expectations

As you will be aware, Mount Lilydale Mercy College piloted the introduction of the MacBook Air Program to Year 9 & 10 students in 2015.

Due to the success of this program, the College will now continue to provide a MacBook Air to all Year 9 students as a learning tool. The College believes that students will have the best learning outcomes when using the same device with the appropriate software to support our teaching and learning programs.

Each student will be issued with:
- 128GB 11” MacBook Air with charger (leased from the College over 3 years)
- Targus Protective Carry Case
- 3 Year AppleCare Warranty
- 3 Year On-Site Hot Swap Repair

Students will also receive a Google educational account to access the Google suite of tools, Google Apps for Education (known as GAFE). GAFE is endorsed and supported by Catholic Education Melbourne to be a key driver for contemporary learning.

Please be advised that there is no Bring Your Own Device option for students in Year 9, 10 & 11.
Payment Information
The cost to each student for leasing the MacBook Air from the College will include an initial deposit of $250, to be paid by Friday 6 November 2015 and the balance remaining will be included in each students College fees from Year 9 to Year 11. As there will be no residual amount due at the end of the 3 years, the student will own the device once all College fees and levies are paid in full up to and including Year 11 for that student.

Delivery Information
To ensure we can order a new MacBook Air for every Year 9 student in 2016 please pay the initial deposit of $250 by Friday 6 November 2015. Payments not received by this due date may result in a student not receiving their device at the commencement of the 2016 school year.

MyMac Day 2016
Students will take part in a MyMac Day at the beginning of 2016 where they will receive their MacBook Air and protective case (if deposits have been paid in full). There will also be presentations on school procedures and security, the Acceptable Use Policy, their Google Apps for Education account and how to use their device in their studies as well as maintaining and looking after their MacBook Air.

FAQ's

Q: What happens if the MacBook Air is not working or damaged?
If a student has a problem with their device they can simply take it to the IT Help Desk and receive a replacement/loan device for up to 2 weeks whilst their MacBook Air is being repaired.

Q: Is there a cost to get the MacBook Air repaired?
These devices are extremely robust but without adequate care they may endure some damage. Therefore if damage occurs from accidents or misuse the cost of repair will be:
- 1st Repair Claim is $150
- 2nd Repair Claim is $200 and
- a subsequent Claim will be full cost of repair and could result full replacement cost of the device.

NB: If damage is caused from liquid spills, the full replacement cost will be charged.
To avoid these additional costs, It is important for students to take good care of their device.

Q: What if my replacement/loan device is damaged?
Full replacement cost of the device will be incurred by the parent/guardian.

Q: What if a Student Exits the College?
If a student exits the College prior to the completion of Year 11 the MacBook Air may be purchased outright. The cost will be determined at the time of exit. Alternatively the device can be returned to the College. Devices that are returned damaged or not working will incur charges.
Q: Is there more information available to view on the MacBook Air?
Further information about the Mac Book Air can be viewed at:
http://www.apple.com/au/macbook-air/

Q: What if I am unable to pay the full amount by the due date?
If you are unable to pay the deposit amount in full by the due date, you must contact the
Finance Office on 9237 1315 or 9739 2209 to discuss alternative payment arrangements.

Q: How do I pay the deposit?
The deposit can be paid with credit card securely via the parent portal:
2. Select Parent/Student Tab
3. Select Parent Portal
4. Login with your Username (family ID) and Password (please contact College if you cannot
   locate)
   Select Payments Tab
5. Select MacBook Air Deposit Icon
6. Follow the prompts
NB: Only full amounts of $250 can be processed via the Parent Portal

Q: What if I share split billing arrangements with another person?
You will need to pay your portion of the deposit as per any College School Fee billing
arrangement. Please complete and return the Credit Card Slip below:

Q: Can I pay with BPay?
NO. The College cannot accept payments via BPay as this is linked to your school fee account
only and this deposit is not linked to school fees.
If you are unable to pay via the Parent Portal, or have a split fee billing arrangement in place, please complete and return the slip below by the due date: Friday 6 November 2015.

<table>
<thead>
<tr>
<th>MacBook Air Deposit - Yr 9 2016</th>
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<tbody>
<tr>
<td>Students Full Name: ________________________________</td>
</tr>
<tr>
<td>Payment via: Chq Credit Card (please circle)</td>
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<tr>
<td>Please debit my Mastercard / Visa (circle one only)</td>
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<td>No: <em><strong><strong>/</strong></strong></em>/<em><strong><strong>/</strong></strong></em></td>
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<td>With the Sum of: $_________ Expiry Date: <em><strong><strong>/</strong></strong></em>__</td>
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<td>Name: (as shown on card) ________________________________</td>
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<td>Signature ________________________________</td>
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